

FAX / EMAIL RESERVATION FORM
(Conrad Tokyo will reply to you once your reservation is confirmed)

New Booking **Amendment** **Cancellation** **Repeat Guest**

To	Rooms Reservations Department Conrad Tokyo	From :	_____
E-mail:	reservations.conradtokyo@conradhotels.com	Company:	_____
Fax :	+81-3-6388-8001	Fax :	_____
Tel :	+81-3-6388-8888	Tel :	_____
		E-mail:	_____

Guest's Information

Mr / Ms	_____	_____
	Last Name	Given Name
Designation	_____	Company Name _____
Company Address	_____	
Zip/City Code	_____	Country _____
Passport Number	_____	Nationality _____
Place & Date of Issue	_____	Date of Birth _____
Email address	_____	

Reservation Requirements *Special Room rate Period: September 7th to September 10th, 2020

Room Type	<input type="checkbox"/> City Room (48㎡)	37,000 JPY	(Rack Rate: JPY 115,400)
	<input type="checkbox"/> Bay View Room (48㎡)	42,000 JPY	(Rack Rate: JPY 123,100)
	<input type="checkbox"/> Executive City Room (48㎡)	49,400 JPY	(Rack Rate: JPY 132,900)
	<input type="checkbox"/> Executive Bay View Room (48㎡)	56,100 JPY	(Rack Rate: JPY 138,500)

All rates are for single occupancy inclusive of breakfast exclusive of 15% service charge, 10% consumption tax and accommodation tax.

Arrival	_____	_____	_____
	Date	Flight Number	ETA
Departure	_____	_____	_____
	Date	Flight Number	ETD

Guest's Preference

Preferred Bedding King Twin No Preference

Payment Instructions

All charges on guest's own account

Notice of amendment or full cancellation must be received no later than 1day prior to the arrival date to avoid 100% cancellation penalty.
 If hotel cannot hear from you before the time and penalty equivalent to total released room nights will be charged to below credit card.
 In the event of a no-show, the cost equivalent to one-night room rate and also the 100% cancellation penalty of rest of total room nights which will be canceled are going to be charged to below credit card.

Credit Card _____

Credit Card Type/Number

Expiry Date

Card Holder's Name _____

Remarks

Hotel Confirmation

Room Rate	Confirmation Number	Confirmed by	Date
JPY <input style="width: 60px;" type="text"/>	<input style="width: 120px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 60px;" type="text"/>

Kindly send your reservation form by 21st of August 2020.
 There are no rooms blocked under the above special rate.
 Please note all the room types are subject to availability.

RESTRICTIONS
 -Bed types are subject to availability upon check-in.
 - Check-in Time : 15:00, Check-out Time : 12:00